

***Playspace and Learning Center Assistant Facilitator***, Part-Time, 15 week pilot project (4/15/19 - 7/27/19) To be extended in the fall. The position may lead to a full-time opportunity.

## **Description**

The ***Playspace and Learning Center*** is a pilot project of a planned Early Childhood Center (ECC) in Harlem. Housed in the large, street level room of a brownstone on East 129th street, it is designed to be a free, appealing, safe, developmentally appropriate, facilitated play space where children 0 - 3 can explore their environment accompanied by their parents/caregivers who can learn how to be their child's first teachers.

We are seeking individuals who love working with young children and want to make a difference in their lives. Our organization is dedicated to providing a safe, quality, and enriching environment for children and families.

## **Job description**

- Facilitate and model the use of developmentally appropriate activities and materials
- Assist with:
  - Facilitating and supporting caregiver engagement with their children
  - Promoting children's sense of security and attachment
  - Developing a daily plan for activities and appropriate materials
  - Identifying, reviewing and adapting effective layout of the room and use of particular materials
  - Supporting families by providing take-home activities that will extend their learning
- Work in collaboration with Director/Facilitator, volunteers, head administrator and program committee members to assure smooth and effective program
- Re-set space after every session
- Support program assessment efforts

## **Required**

- An early childhood college degree or extensive coursework in the field
- A minimum of 1 year experience with Early Head Start, daycare or preschool or similar setting working with young children
- Background check

Part time position- 11 hours/week (April 15- July 27, 2019) Includes planning, preparation, cleanup and three 3-hour sessions per week: One weekday morning, one weekday afternoon, one Saturday. Specific hours to be determined. Salary commensurate with experience

Contact Reeshamah Brightley with questions. Send resume and cover letter to [RBrightley@StorefrontAcademy.org](mailto:RBrightley@StorefrontAcademy.org) Subject: Playspace Assistant Facilitator