

***Playspace and Learning Center Director/Facilitator, Part-Time***, 15 week pilot project (4/15/19 - 7/27/19). To be extended in the fall. The position may lead to a full-time opportunity.

## **Description**

The ***Playspace and Learning Center*** is a pilot project of a planned Early Childhood Center (ECC) in Harlem. Housed in the large, street level room of a brownstone on East 129th street, it is designed to be a free, appealing, safe, developmentally appropriate, facilitated play space where children 0 - 3 can explore their environment accompanied by their parents/caregivers who can learn how to be their child's first teachers.

We are seeking individuals who love young children and want to make a difference in their lives. Our organization is dedicated to providing a safe, quality, and enriching environment for children and families.

## **Job description**

It is expected that the Director/Facilitator will be intimately involved in the planning and execution of the ***Playspace and Learning Center*** pilot project, as well as in the development of the ECC and will:

- Facilitate and model the use of developmentally appropriate activities and materials
- Facilitate and support caregiver engagement
- Promote children's sense of security and attachment
- Develop a daily plan for activities and appropriate materials
- Identify, review and adapt effective layout of the room and use of particular materials
- Support families by providing take-home activities that will extend their learning
- Identify children who may need referrals for services
- Provide reports as necessary to support individual families and the overall program
- Work in collaboration with Assistant Facilitator, volunteers, head administrator and program committee members to assure smooth and effective program
- Re-set the playspace after every session
- Identify the most effective tools for assessment and integrate them into the program.

## **Required**

- A minimum of 5 years experience as an early childhood teacher
- An early childhood college Bachelors or Masters degree with infant/toddler coursework is preferred
- Direct experience with children 0-3 years from Early Head Start, daycare or preschool or similar program working with young children
- Background check

Part-time position: 15 hours per week (April 15- July 27, 2019)

Includes planning, preparation and cleanup, and three 3-hour sessions per week: one weekday morning, one weekday afternoon, one Saturday. Specific hours to be determined.

Contact Reeshemah Brightley with questions. Send resume and cover letter to  
RBrightley@StorefrontAcademy.org Subject: Playspace Director/ Facilitator