



nyaeyc

New York Association for the
Education of Young Children

New York State Training and Technical Assistance Professional Credential *Professional Development Specialist*

Deferral Policy

Portfolios submitted for the New York State Training and Technical Assistance Professional Credential for the designation of Professional Development Specialist that score a 95 or below will be deferred. The candidate's portfolios will be returned with a deferral letter. The deferral letter will address all scoring areas the candidate scored a zero, one or two point(s).

1.1 Portfolio Resubmission

Candidate must resubmit their portfolios for a second review within 60-days. Candidate must make changes to their existing portfolios based on the feedback given to them in the deferral letter. Portfolios will be sent to two trained reviewers (reviewers will be different than those who reviewed the first submission) to assess using the portfolio scoring tool. A score of 96 or above must be achieved for candidate to be awarded the credential. A score below 96 will result in a denial of the credential.

A subsequent review fee of \$150.00 is due with resubmission of portfolios.

1.2 Response and Outcomes

A. Credential Awarded

Candidates who are awarded the credential will be notified of the award via email. A formal letter and certificate will be mailed to the NYS T-TAP Credential Professional Development Specialist. Professional Development Specialist status will remain active for a period of three years from the award date.

B. Credential Denied

Candidates who are denied the credential are not eligible to reapply for a period of one year.

Denial Policy

Candidates who have been deferred the PDS designation twice (score below 96) using the portfolio scoring tool will not be eligible to reapply for the PDS designation for a period of one year. Candidates have the opportunity to participate in the provisional period or resubmit the portfolios.

2.1 Provisional Period

Candidates who have been denied the PDS designation through the portfolio submission can complete a provisional period in another attempt to obtain the PDS designation. The provisional period will last for a minimum of one-year. During this time the candidate must complete the following:

- Obtain 15 hours of professional development in the deficient competencies
- Participate in a random evaluation process of your participants (minimum of 30 evaluations)
- Candidate must choose and notify NYAEYC of the presentation method :

A. Recorded Submission

Submit two copies of a DVD or provide a YouTube link of a presentation. The presentation will be reviewed and scored by two trained reviewers using the training observation scoring tool. Candidate must score above a 96 to receive the PDS designation. The candidate must submit a reapplication fee of \$100.00 as well as a payment of \$250.00 for the review to occur.

OR

B. Live Presentation

Candidate will present to a panel of trained reviewers in person at the NYAEYC Conference in April or at the NYAEYC Office in October. Candidate will be reviewed using the observation scoring tool. A score of 96 or above must be achieved to obtain the credential. The candidate must submit a re application fee of \$100.00 as well as a payment of \$400.00 for the review to occur.

Candidate will only have one opportunity to achieve the PDS designation through the provisional period method.

2.2 Submission of a New Portfolio

Denied candidates can reapply and resubmit the portfolio on an annual basis. Candidates must meet the current minimum eligibility requirements at the time of re application. Portfolios must contain two new (different from those included in previous portfolio submission) entries for each submission. Portfolios will be sent to two trained reviewers and scored using the portfolio scoring tool. A score of 96 or above must be achieved for the candidate to be awarded the PDS designation. The candidate is responsible for the re-application fee of \$100.00 and assessment fee of \$250.00 for each submission.